

**MEETING AGENDA**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
Government Center – 7593 Bunnell Hill Road  
May 13, 2024 – 5:30 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ITEM/S TO BE REMOVED FROM THE CONSENT AGENDA\***

**IV. PUBLIC COMMENT**

**V. SPECIAL ACTIVITY**

1. Public Hearing – **RESOLUTION 5508** – A Resolution to approve/modify/deny the zone change request at 1555 E. State Route 73, parcel number 05-25-400-028. The zone change request is from Non-Residential Planned Unit Development “NR-PUD” to Neighborhood Business Zone “B-1,” and to dispense with the second reading

**VI. FISCAL BUSINESS**

A. Fiscal Officer’s Report

**VII. NEW BUSINESS**

A. FIRE DISTRICT

1. **RESOLUTION 5509** - A Resolution authorizing the sale of fire apparatus to the City of Piqua, Ohio, dispensing with the second reading, and declaring an emergency
2. Recommendation to accept the generous donation of \$100.00 gifted by Jerry and Shirley Hidy

B. PLANNING & ZONING

1. **RESOLUTION 5510** – A Resolution determining that the maintenance of a specific tract of land at 3555 Mary Ann Drive constitutes a nuisance and ordering the removal of debris and the removal of a junk vehicle after sufficient notice, dispensing with the second reading, and declaring an emergency
2. **RESOLUTION 5511** – A Resolution determining that the maintenance of vegetation on a specific tract of land at 1244 Center Spring Avenue constitutes a nuisance, dispensing with the second reading, and declaring an emergency

C. ADMINISTRATION

1. **RESOLUTION 5512** – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency
2. Recommendation to make a conditional offer of probationary employment to Randi Milburn to fill the Human Resources Manager position at \$75,000 annual salary, effective May 13, 2023, pending acceptable post-offer, pre-employment testing, screening, and background check

D. ROAD

1. **RESOLUTION 5513** – A Resolution authorizing the Township Administrator to execute a contract with Strawser Construction, Inc. for the 2024 Cape Seal and Mico Seal Road Treatment Program, dispensing with the second reading, and declaring an emergency

E. POLICE DEPARTMENT

1. Recommendation to accept the generous donation of \$150.00 gifted by James and Sally Hough to benefit Safety Town 2024

**VIII. CONSENT AGENDA**

A. Fiscal Officer

1. Current Bills and Financial Report
2. Approval of Minutes – Trustee Regular Meeting, April 22, 2024

B. Fire District

1. April 2024 Monthly Report
2. Recommendation to remove Lieutenant Luke Drury from his probationary period, accept his as a regular, fulltime employee, and adjust his hourly rate of pay to \$33.30/hour effective May 11, 2024
3. Recommendation to make application for four grants from various state and civic/benevolent organizations as listed

C. Police

1. April 2024 Monthly Report
2. Recommendation to make application for the Department of Justice’s FY24 Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act Grant

D. Planning & Zoning

1. April 2024 Monthly Report

E. Road

1. April 2024 Monthly Report

**IX. STAFF UPDATES**

**X. ADJOURN**

\* All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion and vote. Any Trustee may remove any item/s from the Consent Agenda by request. No second is required for the removal of any item/s. Items removed for separate discussion will be considered during the appropriate departmental section under New Business